JENNIFER STACY AUDITOR



OFFICE OF PANOLA COUNTY AUDITOR COURTHOUSE ANNEX • ROOM 213A CARTHAGE, TEXAS 75633 903-693-0320

DATE:February 22, 2024TO:Water Supply CorporationFROM:Jennifer Stacy, Panola County AuditorSUBJECT:ARPA Funding

On February 13, 2024, the Panola County Commissioners Court approved \$30,000 of American Rescue Plan Act (ARPA) funds to be provided to each of the thirteen water supply corporations which have been registered as public utilities with the Public Utility Commission of Texas. Due to the audit requirements of these federal funds, the following documentation must be provided to the Panola County Auditor's office in order to receive payment.

For work which has already been completed and paid for and reimbursement is being requested:

- 1. Itemized invoice for materials/work completed
- 2. Canceled check or further proof of payment

For advance payment of materials or work yet to be completed:

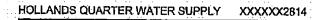
- 1. Itemized Quote
- 2. Document from the board acknowledging that work will be completed and funds spent by the deadline of June 30, 2024
- 3. Upon completion of work or items received the following must be provided
 - a. Itemized invoice
 - b. Canceled check or further proof of payment

The above documents provided will be approved in commissioners court prior to payment. Any unused funds, or funds not spent on materials/work previously approved by commissioners court, must be reimbursed to the county. If you have any questions, please feel free to contact me by phone or email which is provided below. Thank you and we look forward to working with you.

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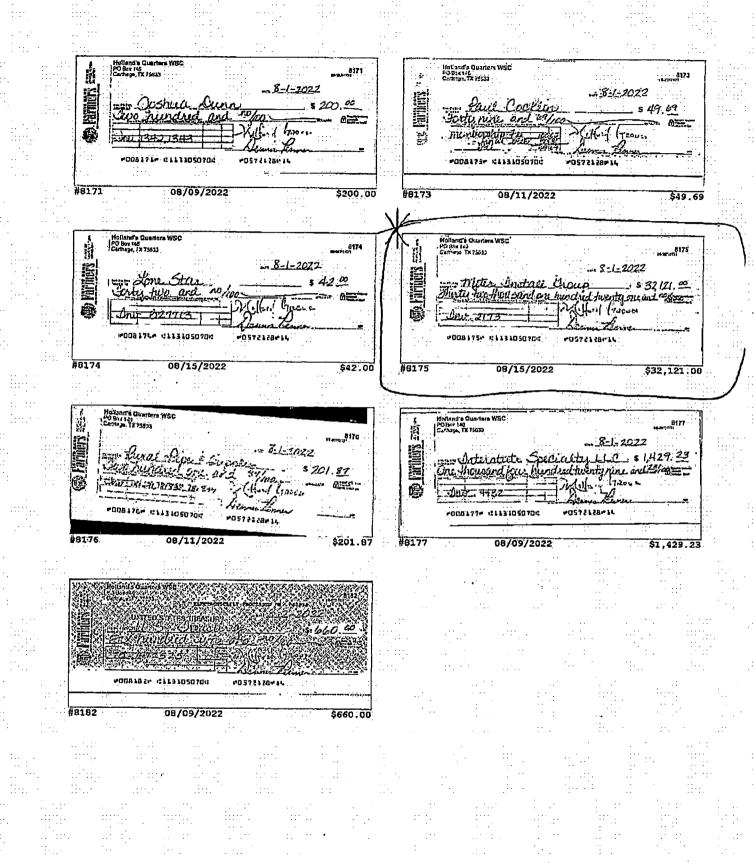
903-693-0320 jstacy@co.panola.tx.us

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Statement Ending 09/05/2022

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